

## Friends of Dexter District Library

### Minutes

May 8, 2008

Our Mission: Helping the Library fulfill its role in the community by fund-raising, promotion, and support.

Present: Mary Westhoff, Marty Davis, Sue Smith, Linda Hosford, Margaret Steptoe, Dan Chapman

The minutes from the April 08 meeting were approved with no changes.

#### Membership report:

Catherine Short, Kandi Waggoner and Debbie Moorman were removed from our membership list. Debbie Adair's e-mail address is not currently working.

#### Trustee's report:

Total income for April was \$844.69. May 3<sup>rd</sup> book sale was \$264. Reminder - there will be no book sale in July in preparation for the Dexter Daze book sale.

Marty showed a sample of a corrugated plastic sign in a metal A frame to be placed around town for the book sales. Metal signs cost \$95, the corrugated plastic cost \$75, both include the metal A frame. It was recommended we purchase 10 signs. The signs will display the basic book sale information. Marty Davis made a motion which Linda Hosford seconded to purchase 10 corrugated plastic signs from Express Signs at a cost of \$75 each. The motion passed with all in favor. A question regarding sales tax arose which led to the 501©(3) issue. The consensus was to move forward on the 501©(3). Marty will talk to Cindy Evans about the research she was doing regarding this topic.

The By-laws were reviewed. Sue Smith made a motion to pass the By-laws with the recommended changes. The motion was seconded by Mary Westhoff and passed with all in favor.

#### Director's report:

Paul McCann recommended we hold off with any redesign or large reorders of the Friends printed material. The library will be developing a new look in conjunction with the new building. They will be hiring a professional to assist them and we many want to coordinate with them. The building project is progressing nicely. The slab has been poured on the 1<sup>st</sup> and 2<sup>nd</sup> floors, framing is happening on the lowest level. The changes to the Friends room that were discussed at the April meeting did go through. It is hard to assess the actual cost of the change at this point. The original frame for the door had already been assembled. Some of the library's existing chairs will be recovered and used in the new Friends room. The library will have a sale for the excess things before the move to the new building.

The Summer Reading Program kick off date is June 13. Volunteers are needed on June 13, 18, and 24. July 9<sup>th</sup>, and Aug 1<sup>st</sup>.

Paul sent a letter to past sponsors asking for their continued support of the reading program. The Friends will continue their financial assistance.

Paul and Kathy Jurich have been working on opening day collection stocking and the processing details for over 2000 new books. They are working with Baker and Taylor who does this service. They are testing to coordinate everything before placing the big order.

#### General Discussion:

Commitment to Serve statement was revised based on the changes made at the April meeting.

Marty Davis moved to approve the document for board members and committee chairs to sign.

Sue Smith seconded the motion which passed unanimously. Dan Chapman recommended for new board members and committee chairs a packet of information be given to include a copy of the By-laws, membership list, Friends brochure, Commitment to Serve, and Conflict of Interest documents to be signed. The secretary would be responsible for this.

This is our 50<sup>th</sup> year as the Friends. A discussion of the VIP party for the library's grand opening brought up the question of fairness to the tax paying public. Marty will address this question to Paul McCann.

Marty will be looking to the members who have indicated an interest in the book sales to develop a committee for the management of the sales in the new library.

Agenda topics for June: 501©)(3)

50<sup>th</sup> anniversary party philosophy

Linda Hosford and Marty Davis will not be attending the June 12<sup>th</sup> meeting.

Adjourned 8:50 p.m.

Minutes submitted by Linda Hosford, secretary